

DRAFT

Board of Trustees

October 8, 2025, 7 PM

Meeting minutes

The meeting was called to order by Supervisor Liccar at 7:00 PM.

Roll Call was as follows: Supervisor Liccar, Trustee Elton, Trustee Albrecht, Trustee Hawkins, Trustee Sterdivant were present. Clerk Buiter was present.

Pledge of Allegiance was recited.

APPROVAL OF MINUTES

Trustee Sterdivant entertained a motion to approve September 10, 2025, Board Meeting minutes with corrections, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Supervisor Liccar entertained a motion to approve the Special Board Meeting minutes related to the 175th anniversary planning committee on September 23, 2025. Trustee Elton moved to approve the minutes, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

CITIZENS TO ADDRESS THE BOARD

Crete Area Historical Society President Tim Piepbebrink addressed the Board about the Indian Trace project. They would like to request to mark an old Indian Trail that was found by an honorary member of the Historical Society. He is now located in Virginia but has been involved in researching this old trail. He mails out a newsletter that discusses the history of Crete Township. The trail starts at the corner of Richton Road and Torrence Avenue. The Society would like to place a marker honoring this trail or as it called the Indian Trace. There is a road that is named Tiffany Lane. That would be another good place to place a marker. There was lively discussion about the different avenues and streets that were named back in the 1870's through early 1900's. Supervisor Liccar that it would be up to the county to renamed the streets. Supervisor Liccar made a motion that Trustee Sterdivant work with the Historical Society to develop a plan to recognize the Indian Trace, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

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REPORTS

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SUPERVISOR

Supervisor Liccar mentioned that we got approval for the nonprofit status for that organization from the State of Illinois. We must appoint a board and create bylaws and file with the IRS to establish a 501c(3) entity. A motion was made to organize a taskforce that will establish a 501c(3) non profit entity comprising of Supervisor Liccar , Trustee Albrecht, and Trustee Sterdivant and to report back to the full board when completed by Supervisor Liccar, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

We discussed establishing a Community Advisory Council. Supervisor Liccar suggested we have 7 to n8 members on this board. We also have a Crete Township liaison who would report back to us about what that community center is assisting the residents. He suggested that Carol Milsap, Randy Dunlap, David Siefert, Dr. Perkins, Howard Robinson, Rosemary Gartner, and Trustee Elton will be able to name a few more individuals. Trustee Sterdivant The liaison would be Trustee Albrecht for the Board. Trustee Sterdivant was okay with the se nominations. She thinks we should have 2 or 3 more board members besides the named individuals from different parts of the Crete Township. She also mentioned that Carol Milsap is a staffer and not a board member. She will be a nonvoting member Trustee Albrecht mentioned we should have a young parent on this board also. Trustee Sterdivant would like to see we have corporate talent with grant writing experience. Trustee Elton recommended that three members be from Steger since it is about half of Crete Township. A motion was made to form the advisory council with the initial seven nominations with more to come by and with Carol Milsap as nonvoting member Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Supervisor Liccar is having a meeting with a grant writer who does FEMA grants. Crete Lions Club is trying to help gets us a commercial kitchen equipment grant. He also reached out to the Sunrise Energy that is a solar Far/. He reached out to them to see if we could get grant money. Trustee Albrecht is reaching out to Earthrise another solar farm operator for some grant money.

Since our attorney has not returned a call about the capital improvement fund so that will be discussed later.

Supervisor Liccar is working with our attorney about the group who wants a refund. Nothing else is going on with this matter but he will keep us posted.

Supervisor Liccar is proposing a youth music performing arts program. He is putting together an ad hoc proposal for music. It will concentrate on different songs and riffs and other very detailed chords. It would be individuals and groups. Trustee Sterdivant has a referral that might be interested in filling this teacher position. The students would pay for the teachers and have their own instruments and if they don't have instruments they will lease these instruments to them for a nominal fee. A motion was to adopt a Crete Township Youth Music and Performing Arts Program, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

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Supervisor Liccar discussed the Emergency Assistance Income Level Threshold program. We can only give up to \$1000 grant annually and participants can only get one a year. He suggested that we should increase this threshold to the federal poverty income guidelines. This can be change over time. A motion was made to increase this income level threshold to federal income guidelines, so the Supervisor has a little better leeway to provide general assistance by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to purchase a tree for \$80 for Christmas on the Boulevard in Steger by Trustee Elton, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to adopt the resolution to allow elected or appointed governing body officials to purchase retroactive service into the Illinois Municipal Retirement fund by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve Crete Town Hall Usage Application: Crete Woman's Club; Garden Walk Committee, Meeting Room, February 9, March 9, April 6, May 4, June 8, July 6, August 10, September 14, and October 5, 2026, 1:00 PM -3:00 PM by Trustee Elton, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

CLERK

No report.

SUPERVISOR:

Financial Reports: See Attached

Highway Commissioner – See Attached Report from Highway Commissioner.

Assessor: See Attached Report from Assessor Tamez

ACTIVITY REPORTS

Plan Commission – John Rzymski

John Rzymski reported on a permit application for a senior group home on Kings Road, just south of Exchange and kitty-corner from the F-man home was not acted on. Will be discussed next month. The Second Story Ranch permit was approved. Earthwise is having a met and greet at the community center on October 9, 2025 4 PM through 7 PM.

Building and Grounds – Trustee Elton

Trustee Elton reported that he is looking for some more commercial kitchen equipment. He is also replacing the steel door in this building. As of October 25th, Air conditioning will be shut off all furnaces will be inspected

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and new filters installed. The only remaining issue in the bathrooms in the community center is replacing one of the toilets.

Community Center Events – Trustee Albrecht

Trustee Albrecht mentioned that Earthwise will be in our building tomorrow evening to discuss their plans. She also mentioned that on October 25th we will be hosting the Halloween Hoopla. A lot new sponsors have donated, and it should be a good time for all. On December 14, 2025, Angels on Assignment will distribute presents to all the participants. She also mentioned that they are redoing the room usage rates and she will keep us posted.

Senior Transportation – Supervisor Liccar

Supervisor Liccar reported that we received a report from Will County that stated that if we were invoiced for their services, it would be \$34,462 through June, so it would have costs us \$72,000.

Youth – Trustee Sterdivant

Trustee Sterdivant reported that the youth will partner with the October 25th event. We are talking about having a ROTC banquet in April/ May 2026. She also reached out to Nicholas Smith and Thaddeus Jones. She will follow up on this discussion.

Mosquito Abatement – Jose Ojeda

Supervisor Liccar reported on behalf of Jose Ojeda that mosquito abatement has been completed, and the equipment is being winterized.

Senior Events – Trustee Hawkins

Trustee Hawkins announced several upcoming events:

Free Oak Classic: Mondays, 10:30-11:30 AM, September 15-November 24 (bingo)

Programs on the 2nd and 4th Thursday of each month

Blood drive with Versatile and Mamba's 27th Fire Department: November 13, 9 AM-1 PM

Trustee Hawkins thanked the Fun timers and all who supported their booth at the various events we have.

Special Events – Trustee Elton

No report.

OLD BUSINESS

None.

NEW BUSINESS

None.

DRAFT CORRESPONDENCE

Supervisor Liccar received clean auditor letter from our auditors. We also received a thank you from the Creter Women's Club for the 175th Anniversary event.

APPROVAL OF BILLS: TOWN FUND

A motion was made to approve the Town Fund bills by Trustee Elton, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passe

ROAD AND BRIDGE FUND

A motion was made to approve the Road and Bridge Fund bills by Trustee Elton, seconded by Trustee Sterdivant. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passe

EXECUTIVE SEESSION

A motion was made to suspend the executive session by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes

A motion was made to reconvene the regular Board of Directors meeting by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes

ADJOURNMENT

A motion was made to adjourn the meeting by Trustee Elton, seconded by Trustee Albrecht. T All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes. Meeting was adjourned at 8:44 PM