

Office of the Assessor

Mary Margaret Tamez

Assessor

May 13, 2020

Township Meeting Notes:

- We have put a pause on all our property visits at this time due to COVID19. I have been working with property owners for some damage information as well as demos of properties. They have been able to send in the photos needed.
- Adjustments for neighborhoods are still being worked on. Paige has adjusted all the townhomes and condos in the Village limits. I am in the process of adjusting all of Lincolnshire East. Because of the inability to measure, Sarah has been measuring through Pictometry for the "In Town Study" she has been working on over the last few years. It has really benefited us to have the ability to measure homes via satellite. Leigh is still entering permits as well as sale ads and keeping track of any amenity that we do not have assessed that may be listed.
- The Supervisor of Assessments initially delayed the mailing of the renewal forms to May 1st 2020 due to the COVID19. They have since delayed everything further to May 29th with changes made to the forms. They are not requiring a notary for the senior freeze exemption. They have highlighted all of the areas that they need filled out and they are suggesting mailing all of the renewal applications be mailed directly to the Will County Supervisor of Assessments Office. We see hundreds of seniors through our office as well as disabled persons and veterans. With the help of keeping everyone safe, I am going to suggest those that need help to make an appointment after trying to work through the form via phone.
- With the inability of working through the window currently, I am going to move our office around to be able to have access to the window. This will give us access to the window for our taxpayers to be serviced if needed. I am also going to be putting a small high table in the foyer to have for the taxpayer to write on. I think this will be helpful if we are needing to fill out forms.
- I have had anywhere from 15-40 voicemails a day with the tax bills being sent. I have delegated as many of the calls to the staff as I could. We have also been mailing forms and emailing information to taxpayers to keep everything as smooth as possible with the closing of the office to the public. I appreciate everyone being understanding currently with everything going on.
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