

Board of Trustees

February 11, 2026, 7 PM

Meeting minutes

The meeting was called to order by Supervisor Liccar at 7:00 PM.

Roll Call was as follows: Supervisor Liccar, Trustee Elton, Trustee Albrecht, Trustee Hawkins, Trustee Sterdivant were present. Clerk Buiter was present.

Pledge of Allegiance was recited.

APPROVAL OF MINUTES

Supervisor Liccar entertained a motion to approve the Crete Township USA Fest special meeting on January 13, 2026. A motion was made by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Motion carried.

Supervisor Liccar entertained a motion to approve the minutes of January 14, 2026. Board of Trustees meeting as written A was moved by Trustee Elton, seconded by Trustee Hawkins. All were in favor. Motion carried.

Citizens, to address the board:

A resident named Annette Copland, resident for 4 years of Crete, \inquired about the early voting for the upcoming election. She was discussing this with her neighbors, and they were not aware of what was going on. Supervisor Liccar mentioned that the county sends out mailers and we post it on our website. It starts on Monday, March 9 and goes on to Friday, March 13. Trustee Elton mentioned that it was on TV and on all the news channels. Trustee Albrecht mentioned that there's a debate at the end of February between the gubernatorial candidates. It was also mentioned that you can contact the heads of the appropriate political parties in Will County. Clerk Buiter mentioned that early voting is going on since February 5th at Joliet. Unfortunately, you must drive out to Joliet, the county building, at the clerk's office, He will also put informed on the website. Also, will promote on social media like Facebook, Instagram and other outlets.

We're going to discuss the sole legal authority of the supervisor to hire or dismiss township employees, excluding the offices of Highway Commissioner and Assessor. So, this came up in our last meeting. There was a motion made by Trustee Elton to rescind authority of the supervisor, Supervisor Liccar's understanding is the motion was written by the Clerk Buiter. And it he thinks we've maybe cleared that up and he did send emails to everybody. The motion itself was erroneous in the sense that the Township Board never granted that authority. There's nothing in that. There was something I mentioned after I received information from our township attorney, Carrie Lynn Kraftheffer, who is here, that, based on a court case, that's how that was determined with the supervisor as the CEO. So, the motion to rescind, there's nothing to rescind, because there was never an authority from the board to begin with. His concern was, you shouldn't have one person that could, be able to hire or terminate, township employees. It should be the entire board, or more than one person. Although you do have that authority that's in the statute that the assessor has the authority to determine her own position. She could determine all her own positions, as well as the road commissioner. Supervisor Liccar would like to speak Carrie about this matter. He did state that the township board has the legal authority to determine what positions should be made and what compensation should be for those positions. So, unlike the road commissioner or the assessor, the board determines what type of employees, and how those employees should be compensated. I will say that it's never had been an issue, I think, much in the past, because we don't have a lot of employees, or we didn't. We had a office manager who resigned, and then another person was brought in, and I think we all agreed on it, I'm not looking for more things to do, but I will tell you that it's awkward. You know, the situation we went through when we were hiring the new, or the current, Crete Township community center coordinator, and, you know, trying to go through five people interviewing, and 5 people making decisions and stuff, I'm just telling you, it makes my job a lot harder. I think there were some situations where I don't think that worked well. We brought in some people to be interviewed, and some of the feedback I got is that they were treated very rudely by some of the folks that were interviewing. I think it makes the job, you know, much more difficult, trying to go back to 4 other people, and now 5 of us trying to, you know, I'm just saying it makes it very difficult. The assessor doesn't have that issue, and the road commissioner doesn't either.

Carrie Lynn is here. Carrie Lynn is our Township Attorney.

Carrie Lynn also is a speaker very frequently for Township Officials of Illinois. She wrote the handbook, the summary of the handbook. When I teach my classes to the township officials, what I tell them is that one of the areas that costs a lot of legal fees is fighting over the powers of different branches of government. Because a lot of times, how do we relate the powers of the assessor to the township board, and the highway commissioner, and, you know, kind of overseeing all of that? I have been practicing local government law in Illinois for about 35 years now, since I was 3. And I've learned a lot of the lessons the hard way, and when the supervisor said there was an issue about who hires and fires employees, that's one area that I know a lot about. And let me read you what the law is, and you can see why some of the confusion comes if. So this is what the statute says: The Township Board may employ and fix compensation of Township employees that the Board deems necessary, excluding the employees of the offices of Supervisor General Assistance, Township Collector, and Township Assessor. So, when you hear that the Township Board may employ and fix the compensation of employees. It does not sound like it's the township board that can do that. Well, I had a situation in Grafton Township, probably about 15 years ago now, where they had a supervisor who would not put anything in the agenda that the board wanted on the agenda, so it was just a mess, because she would not put board items on agenda, and so the board was calling special meetings, and then no one was preparing the documentation and distributing it, so we filed a lawsuit. Well, we advised the board, you can employ people, so they hire a township administrator, so they created the position of township administrator, and they selected someone for that position, and that person was doing the work that the supervisor wasn't doing. The supervisor filed a lawsuit against the board saying that they couldn't do that and they were encroaching upon our executive function. So, what I argued is, no, this says the township board may employ and fix the compensation of that. And what the court said is that's what the law says.

Now you must superimpose that on top of the functions that you'll all remember from, like, 7th grade constitution class. That's the executive branch, and what's the legislative branch in the township government? the township

code says that the supervisor is the chief executive officer of the township. And the township trustees are the legislators. So just like the governor and the general assembly, right? Well, who runs the day-to-day operations? It's the supervisor. The supervisor is the chief executive officer.

So, when the court took that analysis, and then looked at the language that the board could employ people, what the court said that meant

was that the township board can determine how many employees we're going to have, except, like, with respect to general assistance and the assessor, like, those officers get to kind of determine how many officers they're going to have but the township board can decide we're going to have 50 employees, or we're going to have 5 employees or whatever. But once they decide to employ those employees, it's the executive that gets to pick who holds those offices. And who... because... because he has to be able to control the day-to-day activities, because he's the person that the employees report to, not the board and their legislative function. So, that's why there's a little tension between the language here when I wrote this book, I mean, one of the things I put is township boards can hire employees, except in certain instances. That means that because townships are non-vulnerable entities, we must be able to draw up a law that says a township can do whatever it wants to do. So that's why townships can hire employees because the law says they can hire employees, but they can't pick the people in those offices. At least that's the interpretation we have from the courts. This is the kind of thing that people fight about a lot. The, you know, the way we make most of our money with respect to township government is with boards fighting about powers. Usually, they fight with the assessors and the highway commissioners, not internally, but that, you know, I will tell you that litigation in Grafton Township probably costs them \$300,000. It involved more than just that, because the supervisor was an out-of-control maniac who felt like township board members couldn't put things on the agenda. So everybody won and lost a little bit of that case, but that was one of these things where I was confident, I was right, because it says the township board can employ employees. And when the court said, no, it's the supervisor who does it. This is, like, people like lawyers and judges, right?

Trustee Albrecht brought up the subject of firing. I think part of wanting to change any of it is firing people. I think as a board, we all want to be in on that kind of decision of firing somebody. How does that work with supervisor. Attorney Keri Lynn mentioned it's the same thing. It's the supervisor that has the hiring and firing authority. Generally, what will happen is that the supervisors will report the reasons to the board and tell the board in some instances, but a lot of that depends on how much information the board wants or not. Trustee Sterdivant would like to see as a board the process of hiring and firing, so everyone is aware of what is going on.

Our attorney mentioned some township trustees are hands-off, they don't really care. Others are very active, and they want to be more involved in the day-to-day things. Trustee Sterdivant mentioned again about the process. She has dealt with her day-to-day world, this is what I'm doing, like, personnel, union matters, employee matters, etc., and working with employees. And so one of the things that she thought we may benefit from is to, work out a framework that really documents what our process is. I think the process maybe has changed over time. I think we've all, together as a group, learned a few things, some areas where we could improve or do some things differently. As a result of more recent things. I think going back, I wanted to recommend that we have a process in which we talked about, the trustees could create the role, and they would, identify that you could have 5 employees. Trustees would be able to identify the position description and here are the duties that the role would perform and the number of employees that were needed. That way, the supervisor has guidance in what it is. We've all agreed, like, this is the role that we need to address a particular function. Attorney Keri Lyn mentioned you could determine the number of employees, and you could probably give the parameters, like, this is going to be a payroll clerk, but if the supervisor actually needs the payroll clerk to also answer the incoming calls at the reception desk, normally the job descriptions would be up to the supervisor.

Supervisor Liccar mentioned in the last two hires for the Community Center that he did circulate the requirements of those positions. He did prepare, and he circulated to the board the job description for the community center coordinator before we even hired one. I think the process that we used this summer, I think we started with the

job description. I wrote that in, I think, maybe it was November 2024, and he did circulate it as a courtesy. After speaking with Carrie Lynn, there's really only been two hires. One was Carol Millsap as Community Center Coordinator, and I think in that, I had everyone involved with it. I think I spoke to each of you by phone, also forwarded to you her credentials and her resume, and just out of courtesy and second, the only other employee that we hired since that time was Joe Hansen as the associate office manager. And again, out of courtesy, I did the same thing. And I circulated her credentials. Just for the record and I want to be clear, I think in Carol's hiring, in Joe Hansen's hiring, and in Bob's hiring, I think there are no questions or issues. Supervisor Liccar did mentioned

- from any of us regarding any of those roles, I think, after we kind of cycle through the first round, and I do agree that when you have too many people, it can be cumbersome, and I felt like it needs to be

a different process. I know what it's like to have administrative burdens that get in the way. And I do just want to be clear about the record that I don't think any of our concerns are related to any of the employees that we currently have. He thinks that creates a concern that may make the employees feel uncomfortable. We really want to have a focus that supports our employees. Sure. I think we've had an experience where there were some things that were concerning, and those things. So I think that's where the concern came up about hiring and firing, and the communication, from the book. I think that interpretation, I think having some clarity on it. But I think overall, I do still feel like, as a township board, we should lay out what our process is, that way we have that to lean back on. Trustee Elton brought up that in TOI's book the board can hire an administrator who can delegate the hiring and firing employees. He also mentioned that the handbook is very confusing and worse than a union contract. I've read a lot of books, I've fired and hired a lot of people, and I mean a lot of them. The supervisor got full authority. Then what is the board doing? Board can only say, we're going to set the salary, and we're going to set the budget. That's all we can do.

Our attorney is changing the verbiage since most of the language was from the 1970's era. The board can do this, but the supervisor must agree. Trustee Elton mentioned that we don't have a problem so far. Firing can become a problem. I don't think one person should be able to do that, because if somebody gets upset at somebody and fires them, now we got a problem. Keri Lyn says prior to termination, because you could suspend pending termination, prior to termination, we seek legal counsel to ensure that we have cause, then we know we've got bumpers. Keri Lyn mentioned it would be a good time to set a process and what the duties are for all elected officials in writing. Supervisor Liccar mentioned that we should get some form of agreement and Keri Lyn suggested that we get some ideas together and forward to her and she can assist in putting a process together. She also suggested that we allow her to draft them, and then you could vote on it.

Supervisor Liccar updated us on the State of Illinois Grants We do have a grant writer and will be working with the person. She only does this by email. He will keep everyone posted to potential meetings and other items of interest. It was also mentioned that the Lions Club was getting a \$25,000 grant for kitchen equipment. Keep in mind that these are reimbursement programs, so you spend the money and get paid back.

A motion was made to nominate Trustee Albrecht to act as the liaison for the Historical Township liaison to the Historical Association between the different communities in the township including portions of Stager, portions of Park Forest, portions of Beecher, portions of University Park, as well as all of Crete. by Supervisor Liccar, seconded by Trustee Sterdivant. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

In terms of the naming and all that, me personally feel that the group should kind of govern themselves, whatever they want to call themselves, but Trustee Albrecht could work with them and Trustee Elton with that as well.

Supervisor Liccar brought the subject of the annual audit and keep us advised. The cost keeps going up each year. They do it 3 years in a row, so it'd be \$15,000 for the township, \$3,000 for the special single audit report, and then for the opinion that they need for, state of Illinois, \$1,500. And then for March of 2027, \$15,750 for the main audit, \$3,100 for the single audit, \$1,550 for the special opinion, and then on March 31st, 2028, fiscal, \$16,500 for the township audit, \$3,200 for the single audit, and \$1,600 for the special. This is already budgeted for, so I just wanted to keep just keeping the board informed, okay? Unless there's an objection. Trustee Sterdivant has no objection, just a question. Since we've opened a community center and we're running the community center as a line item within the township budget, or are we doing the community center separate? Supervisor Liccar mentioned that it's all within the town fund. We use QuickBooks. Mark Dahlberg, who's the accountant, what he does is he set up, what they call classes within it, so it's all part of the town fund, but there's special classes, just like the Capital Improvement Fund. That's all part of the town fund, but we do the reporting as classes, so they're all separate.

A motion was made to approve Crete Town Hall Usage Application to Ridgefield Homeowners Association, Conference Room and Meeting Room November 5, 2026, 6:15 PM-8:30 PM by Trustee Elton, seconded by Trustee Sterdivant. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar. Motion carries.

A motion was made to approve Crete Town Community Center Usage Application to Crete Monee High School Band Gala, May 7, 2026, 6:00 PM-10:PM PM by Trustee Sterdivant, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar. Motion carries.

Clerk Buiter mentioned that early voting begins reports to the clerk. All right. Early voting. March 9 to March 13th, Monday through Friday, no Saturday this year, 9 a.m. to 3 p.m., and we're open all the whole 6 hours, He and Deputy Clerk Hanus are also going to Joliet for training on Early voting on this Friday, February 13, 2026.

Financial Reports: See Attached

Highway Commissioner – See Attached Report from Highway Commissioner.

Assessor: See Attached Report from Assessor Tamez

- John Rosinski. Last week, we received a, application for variances for a property on, Stager Road near the intersection of Stager Road and Torrance Avenue, and it sort of just seems as though it's, fairly straightforward. Someone wants,
- Instead of an 1800... workforce garage, which would be allowed. We wanted it to be 2,500 square feet.
- And I didn't think very much about it, except that the application was made two and a half years ago. And so, I did...
- I did send out a,
- an email to Land Use asking if there was any problems.
- And I drove by today, and it seems as though
- The garage may have already been constructed, and the county may just be already covering their... Tracks. Yeah, okay.
- That's already done. Okay.
- But anyway, also, I'm at the corner of, Baker Road and, 1st Avenue.
- The, solar farm has, received
- A lot of material, work was not going on.
- Hasn't been going on with the weather. Yeah. But, the panels are there, as well as,

- The materials to build the,
- carrying structure of the room panels.
- And going down a big road, while I'm not... in,
- Well, increased, and in the township, the, gas and washes are...
- They're... those people are working... Yeah, that's pretty quick, the work, Henry, yeah.
- Bless you. God bless you.
- Yeah, that's, that's going on.
- Also, Just yesterday, Oh.
- Will County held a pre-application conference from the new owners of Village Woods.
- They want to put...
- their, what used to be their eating facility for residents, they would like to have that be a banquet and event.
- Huh. Venue. Really? Yes. The rest of the property is well maintained. Yeah. Because of the,
- Used to be a Holiday Inn years ago, yes. But they're not doing anything with the high-rise, they're just doing the building where they had their dining area? Yes, that's... that's right.
- Because it's for sale, that's fine.
- Yeah.
- And for, \$950,000.
- you can purchase the property at 3303 Exchange.
- And it includes 4 barns, animals.
- It's a slaughterhouse. Oh, look how that comes back? Is that for sale? Oh, he's getting out altogether then, huh? Yes. Okay.
- That all requires. Yeah.
- sale. And the, the description on, Zillow also had
- several folders of sheet ads and builders. Yeah.
- Okay. Does he pay for the cleanup?
- Does he pay for the cleanup?
- Good question there, I'm down. And,
- There's been no activity of the Jeep.
- senior citizens, Absolutely. Oh, the... Yeah. Yeah.
- They still have to get permits on that, John? They're still waiting on permits, or they're just not doing anything?
- The licensing, yeah, sure, sure. And, as many of you know already, the tiny home...
- I didn't know it was gone. Yeah, just that, but some... the community center's still there, I guess, and some of the other... Which is a shed, yeah.
- I did reach out to Terry. She had been on vacation. She said she'd get back to me on the peripherals that they left behind.
- That's good.
- Wow.
- And... Okay. Any liaison, items? You got them all. Thank you, John.
- Good work on that. Building and Grounds, Trustee Elton.
- Yes, I have a quote here. We do our flower boxes out front.
- For \$2,750.
- I recommend, We go with the JTP lawn.
- who does our...
- Right now, snow removal and grass cutting. He does seize here, too. He does seize out here. Yeah. But it's summer and fall and winter? Yeah.
- He does a pretty good job at it. I mean, they look pretty... Do you want to make a motion for that? Well, I make a motion, we go ahead and do this. Okay. We have a motion to go through with JTP, and seconded by Trustee Sturdivant. Any further discussion on that? If not, Jim may have a roll call, please? Trustee Elton? Yes. Trustee Albrecht? Yes. Trustee Hawkins? Yes. Trustee Sturtevant? Yes. Supervisor LeCarr? Yes.
- Also, I went out to put it in the paper for a bid.
- For snow removal and grass cutting, for the next 2 years.
- Will that be for both buildings? Yeah, that was my question. We'll have a bed opening next month. Okay, great.

- And that gets published in... yeah, and it's March 6th, the first Friday in March. Okay, terrific. Outside of that...
- They got their own monthly. Oh, we had, two lights installed.
- at the new rec center, where the daycare is going to be, to light up that whole side note. That's great. Yeah, good job on that. Oh, it was... I'll tell you... That was Jeff Johnny. As I left last night.
- My phone rings.
- Did you check out the lights? So I drive over there, and who sat there? Jeff Jennings. Oh, really? That's pretty cool. That's great. It is. And I heard our tenant was shocked that something was done in one day.
- You know, she asked for it, and it was there the next day. He also said that, when he was putting the lights in.
- He said there was a thousand wasps there. He had his spray and everything else, they were dead. Oh, and they were out ready. Oh, I love them. That's all I have. All right, thank you. Thank you, Frank, for that. Any questions for Frank? I'll move on to senior transportation. I did attend the,
- Did you miss something. Oh, did I miss someone? Mrs. Albert? Oh, I'm sorry, Community Center Events! I'm so sorry, I apologize. And I'm gonna... Cheryl? Cheryl and Carol.
- Cheryl and Carol Shaw. I'm so sorry, thank you.
- school program is in full force. She did shut down her, her first
- at our buildings. Again, I just want to reiterate, we don't... we want to get out of habit following the date period, because it's not a date period, we have very different rules, and someone, if they've heard that, it might just cause some issues. But it's up for an after-school program.
- And I wanted to thank Frank, because she mentioned mice, and the very next day, they were done. That's great.
- Yeah, good job.
- She feels very welcome here. She feels that she just loves it there. And then, there's Poultry Workshop, hosted by Most Feed and Garden on February 19th at 630, so they're using our favorite room, and they're also going to be using a multi-purpose room
- Again, the marketing team, so that's... Great. It'll be on March's agenda.
- I said it'll be on March's agenda for that March after. Because he hasn't filled out the application. Right, okay. And then, we have my little one in the, activity day that's... Cheryl Albrecht had mentioned that, so I put it together. We already have 10 signed up. Oh, that's great. Good work.
- We have an opportunity to buy a commercial bouncy house for about \$1,500, and so I would like to buy it instead of renting one, because then we can use it
- As, hey, birthday package, you can rent on top of, like, the buildings.
- So, we have bouncy house for X amount of dollars. Tiffany, I think we still have a little bit left in youth. You wanna... She's just like...
- Don't you think that's a good idea? I do think that's a good idea. I think the idea makes perfect sense. With events that we would run, and we could set... because we have a lot of interest parties, the building is community birthday parties that we can also offer, hey, we already have a bouncy house here, so we're kind of eventually full in our region.
- Okay, I'll... Do you want to make a motion for that, or no? I'll make a motion to bring the cost of the bounty house out of the youth fund budget.
- Okay, we have a... we have a motion by Trustee Sturdivant, second by Trustee Hawkins. Any further discussion? If not, Jim, may I have a quick... Trustee Elton? Trustee Albert?
- Yes, and I don't have a budget. Trustee Hawkins? Chelsea Studivat? Yes. Supervisor LeCar, yes. We do have a budget workshop coming up in a few months, so we're working.
- We have an open house for a program. It's a music education and performance, and we're having that on March 7th. And, without even promoting an open house, I already have two kids interested and did call.
- So, they will be attending that day, and hopefully we'll... and then we have our very first big epic, collectors extravaganza, which is going well. The tables are sold out. Oh, excellent.
- That's helpful. We didn't... we do have two food vendors, one being Senior Fund Timers, and the other one is Bush's Buzz, and we are charging outside vendors, food vendors, a fee now. Yeah. Good.
- I'm looking good, and every day we are getting, like, phone calls and emails, and just... I think the more we're doing is getting out there, so it looks good, so... Yeah. Other than that, that is it.
- Good work, Carol and Cheryl, thank you.
- We call things back.

- Where's age range?
- Is this Black Revolution? Yeah. Oh, 11 to 18.
- Yeah, 11... yeah, ages 11 to 18 students, yeah. That's how great instructors, and it's, it's just... Yeah.
- The instructors are really kind of psyched up, and they're...
- Pretty good musicians, too, so... okay. Any questions? If not, I'll move on.
- Can I move on now? Yeah, you can move on. Okay, thank you. I'm sorry about that. Senior Transportation. I, the Super Transit,
- Creek Township is one of the charter members of the Will Ride program. We started with that. And I did attend the meeting on January 29th in Joliet.
- first and foremost, the county is going to cover the remainder of the cost all this year.
- So, it will not affect our budget. They also said that there's now 16 townships participating, but the other change that they have just brought on board, anyone in Will County can use this now. You don't have to necessarily be part of particular townships and whatnot, so it's a big change from what they had before.
- Anybody that's 6 years old, or older, or disabled is eligible.
- We continue to do registrations here at the township.
- It's available at 6 a.m. to 5 p.m, Monday through Friday, but they're talking about possibly creating a phase where they will do evenings and weekend service, but they're not ready for that yet, they're talking about that. You could travel anywhere within Will County and also into Indiana for our residents.
- They are... let's see, they have an online registration program now. Oh, and I did a question, they had, Megan Willevon from AgeGuide, which is the federal
- funding these to be called Area on Aging. And also, they had a rep there from RTA and a rep from PACE. I did ask them, in light of, you know, the headlines of budget cuts and so on and so forth, they said, no, they are completely funded. So there shouldn't be any issues with us going forward.
- Yep. And then, the director of it, said he's always available for presentations if anybody wants them to come out and talk about the WorldRide program, so we might hook him up on that. Yeah, that's what I was thinking, too. So I'll reach out and see his availability.
- Okay, any questions on that? If not, I'll move on.
- Youth, Trustee Sturdivar. Thank you.
- So, last month we approved a proposal with NYCT for the robotics program. We did, reach out to the community center team to get the calendar. The dates were filled up on the Saturday, and by the time we were able to connect for February, and I think March may have been open.
- So we're just waiting for them to get back to us with dates.
- My first preference was to do it on a Saturday. Wait, who's... you're waiting on whom? The vendor. Now that I have the community center calendar, we shared that to the vendor. The biggest thing is we're trying to set the dates for Saturdays, but if we're not able to do Saturdays, because they're also booked up, they've been booked by some municipalities as well.
- then we'll shift, and I might do, like, a Thursday night, but we should have the dates fairly soon. I hope that I ran them for today, but I didn't receive them in time. Okay. Yeah, let us know so we could all, you know, Carol's going to want to promote that. Yes, they're gonna make a flyer those next two Saturdays in March and April.
- So that... You have that, so that would be March 28th, and then that would be April 25th.
- Yeah, I sent them each of those dates, so I'm just waiting for their instructors to confirm them all.
- The other option might be if they have a morning session at the other... the last conversation I had with them yesterday was if they're booked for the morning, then maybe we do our workshop at, like, 3. Okay. And it would just be the afternoon, but that way we could still save the dates. Okay.
- And the kids would be able to make those at that time, right? Yeah, that way it's still... yeah, even... he said it may be as early as 2PM, but he had a couple, he's got South Holland, I think they had Harvey, they've got Madison. They're not all far away, and he said it takes about an hour and a half to set up before each class. Can they provide you with any... I know you can't have pictures with the kids, but can they get any images or something, so when we do the promotion.
- Yeah, they'll actually give us an entire flyer, and they'll give us a website link that we'll be able to share, and then that's where people will register. Excellent. So we'll have, we'll have those. I think in some of the material he provided before, it did have some photos and images. Okay, great. So we'll be able to share that, and we're supposed to have that before the end of the week. Excellent. So we'll get a flyer out about that.

- There was some discussion with, kind of, you know, parents and the students can...
- or our teams regarding, a township scholarship fund, so we're looking at that process. A couple of ideas related to the scholarship fund was that it required volunteerism.
- that it will be for any kid who lived in Crete Township, that it could be for trade school or for university. There was some discussion back and forth about whether or not it should be based on grades, because some kids don't get the best grades, but they're really good volunteer leaders.
- And that it will be open to public school students, private school students, and homeschool students, because we have more kids in the district than attend the high school, so...
- That's what we kind of got so far. There was some discussion, I won't go into too many details about the dollar amount, but we were looking to do somewhere between 3 to 5.
- awards, and I've reached out to EarthWise to see if they could cover the cost of that, but we may also want to collect donations for it. Sure, sure. I'll bring back a formal proposal once we button everything up, but hopefully in March, that we may be able to, issue the scholarships at the USA Fest.
- Okay, terrific. Yeah, good job. And then the last one,
- we were looking at an event, there's, like, a youth forum that they have been doing in Mattson, and it's, like, a resource fair. And we wanted to look at maybe if we could do some sort of a community resource fair, thinking about, like, things like Wheelwide, and all the services that are usually accessible, but everybody has to drive way to...
- to Joliet for. If we could bring those services here, it could be, like, the mobile ID, you know, the sheriff's office that gives a little ID for kids, maybe companies that maybe can offer summer jobs for the kids, but we have to figure out the timing. Okay. So, I'm not for sure that we'll be able to do it before the fall, so the first one may potentially be, like, a September or October timeframe. Okay.
- Okay. Thanks, Tiffany. Any questions for Tiffany? Thank you.
- Okay. ...event as well, so... Absolutely. Okay, great. Thanks, Carol. Let's move on. Where are we at now? Mosquito abatement, nothing going on yet. Okay.
- Senior Events, Trustee Hawkins.
- Hello! Hi.
- Senior St. Patrick's Day party is Thursday, March 26th. Doors open at 1130. We are serving at noon. Please call Town Hall for your tickets the first week in March.
- Catholic Charities has bingo signs at the Crete Township Community Center. This is a free class. It's on Mondays, now through March 23rd, from 10.30 to 11.30 a.m.
- No class on January 19th and February 16th. Please call Tunisia to register.
- And I can give you guys her number if you guys would like to sign up, because it's...
- Catholic Charities does a lot at the community center.
- We have Pinnuckle, it's played on the second and fourth Thursday of the month. I screwed up on that. We actually played last Thursday.
- Well, yes, it's supposed to be the second and fourth. Okay. Yeah, just FYI, sorry. Did anyone come? Yeah, I had four people.
- You could play too, and do you play? Come on out! I should learn. You could learn, we'll teach you. It was fun, actually. We played for a couple hours. Normally, the second and fourth Thursday of the month at the community center, from 10.30 a.m. to 12.30 p.m, please call Town Hall to sign up.
- Extension 1 for Michael Carr.
- Yeah. Ask Michael Clark. Yeah. Happy to talk to you. The new class coming up on March 11th.
- April 13th and May 18th, from 1.30 to 2.30 p.m. It's a sound bath wellness for ages 60 and up. Please bring a blanket and pillow, mats are provided, and Tanisha's doing that, too.
- Great Township seniors meet at the Community Center for Coffee on Mondays at 9am, Tuesdays at 9am for games, and Fridays at 9am. Bingo starts at 10am.
- Please come join us.
- Meet your neighbors, get to know the fun timers, and have some fun.
- The Funtimers are looking to do some trips in the near future, so I will keep you posted.
- Fun Timers will be selling coffee, donuts, hot dogs, chips, water, at the epic extravaganza.
- Thank you. Good job, Laura. Thank you very much. Any questions for Laura? If not, we'll move on. Special events. Trustee Elton, Frank, we've got anything happening? Nothing. Okay. Any old business to discuss?
-

- Any new business? I do have one item here for new business. This is kind of a standard agreement. It doesn't even involve money or anything like that. It's an agreement between us and Catholic Charities.
- And I'll just read it to you, it's just that we recognize the existence of their services. This is for not only their events, but they actually come out here once a week and help people.
 - find social programs and actually help them and whatnot. Communicate with one another on any changes in service delivery or admission criteria. Maintain a cooperative relationship, allowing for regular and frequent contact, assist in providing necessary client information with the use of appropriate release of information forms or agency confidentiality agreements. I will mention to you, they were actually
 - big help in a couple of our general assistance cases. Acoint and refer clients and their families who have need of each of the programs and services, and promote the continuation of cooperative planning and service delivery for the betterment of clients, families, and single persons. So I'll make a motion that we approve. It's a standard agreement, it's called a linkage service agreement.
 - with, Catholic Charities, and make the motion that we approve.
 - Okay, moved by Supervisor, seconded by Trustee Elton. Any further discussion? If not, Jim, may I have a roll call, please? Trustee Elton? Yes. Trustee Albrecht? Yes. Trustee Hawkins? Yes. Trustee Sturtevant? Yes. Supervisor? Thank you. Yes. Any other new business? If not, any correspondence?
 - Any announcements? I just have one announcement. Tomorrow is Lincoln's birthday in the wonderful state of Illinois. That's a statewide holiday, so all the state and local governments are closed. Yeah. And we have it posted on the door out there. And we reopen early Monday, Friday morning at 8 a.m. And then we'll close again on Monday for President's Day. President's Day.
 - Alright, thank you, Jim.
 - I will entertain approval of the Town Fund bills. So moved.
 - Second. Moved by Trustee Elton, seconded by Trustee Hawkins. Any discussion? If not, Jim, may I have a roll call, please? Yep.
 - Trustee Albrecht? Sorry, Trustee Elton, sorry, Trustee Elton. Trustee Albrecht? Yes. Trustee Hawkins? Trustee Cedarbach? Yes. Supervisor LeCar? Yes. I'll also entertain a motion to approve the road and bridge fund bills.
 - Second. We have a motion. There's a motion.
 - Who made the motion? I guess she is. Oh, yeah, okay. Motion by Trustee Certivan, seconded by Trustee Hawkins. Any further discussion? If not, Jim may have a roll call, please. Trustee Elton. Sorry, I don't hear... I don't hear very well. Trustee Hawkins.
 - Yes. Supervisor LeCar? Yes. Motion adjourned. I have a motion adjourned, I have a second.
 - Sure. Seconded by Trustee Hawkins. All those in favor, signify by saying aye. Aye. We are adjourned. Getting a little giddy at the end there, people, I'm sorry. I would like to attend... remember, I missed the one in November, but if I want to attend this... Lobby date? Let me talk to Patty.

Supervisor Liccar entertained a motion to approve December 10, 2025, Tax Levy Board Meeting minutes, A motion was made by Trustee Elton, seconded by Trustee Albrecht^[1]. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Supervisor Liccar entertained a motion to approve December 10, 2025, Regular Board Meeting minutes, A motion was made by Trustee Elton, seconded by Trustee Albrecht^[2]. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Supervisor Liccar entertained a motion to approve December 18, 2025, Regular Board Meeting minutes, A motion was made by Trustee Elton, seconded by Trustee Albrecht^[3]. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

CITIZENS TO ADDRESS THE BOARD

Resident Tim Piepenbrink, President of the Crete Area Historical Society mentioned that we met as a committee for the Crete Township Historical Association. He believes the name is confusing and was wondering if we could change the name to something else on February 10, 2026, meeting at 1 PM. Trustee Eiton pointed out that everyone at January 8, 2026, meeting was okay with the name. Supervisor Liccar mentioned that he should discuss with the committee at the February 13, 2026, meeting and come back to the February 10, 2026, Board meeting with the decision. It was mentioned that their other Historical societies in the township. Resident Phyllis Monks mentioned that it would less confusing with the name change as and we will try inviting them to the meetings. It was also mentioned there are a lot of towns in township that should be include Beecher, 'Park Forest, and University Park.

REPORTS

SUPERVISOR

Supervisor Liccar mentioned that he had received from the TOI a guideline to assist in determining the general assistance grant amounts determined by the State of Illinois. He mentioned we did not have any cases since November 9, 2025. A motion was made to adopt this guideline that matched the State of Illinois statutes for General Assistance by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Supervisor Liccar mentioned that we updated the Articles of Amendment of the Friends of Crete Township Community Center so to be able to apply for the nun. profit 501c(3) statues. This is just for informational purposes only.

A motion was made to approve Crete Township Town Hall Usage Application for the Angels on Assignment Association for the Meeting Room for various dates as mentioned by Trustee Elton, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve Crete Town Community Center Usage

application: for the Crete Kids Club: January 1 through December 31, 2026,

by Trustee Elton, second by Trustee Hawkins.

A motion was made to approve Crete Township Community Center Usage Application for Tracey Barbour Leadership LLC for a date TBD as well as time by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the Crete Township Community Center Usage Application: Crete Lions Club for their Chili and Bingo event: January 17, 2026, 11 AM through 4 PM by Trustee Elton, seconded by Trustee Elton. . All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the Application for the Crete Baseball and Softball Organization at the Town Haal in the Conference Room for January 24 and January 31, 2026, 9:00 AM -12:00 PM by Trustee Elton, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

CLERK

No report

Financial Reports: See Attached

Highway Commissioner – See Attached Report from Highway Commissioner.

Assessor: See Attached Report from Assessor Tamez

ACTIVITY REPORTS

Plan Commission – John Rzymiski

John Rzymiski reported that the tiny home has applied for a special use permit and will be discussed at the planning and use committee meeting sometime soon. The slaughterhouse situation has been moved to January 20th. Various solar farms permits will be discussed in the next several weeks. He had several issues that have not been resolved but will keep us posted.

Building and Grounds – Trustee Elton

Trustee Elton reported that he to replace the heat exchanger and install two wall units so we can keep the water flowing. He also replaced the steel door in the assessor's office back area. He is also going out to bid the grass cutting and snow removal. The bidding process will be advertised.

He also mentioned that he would like to discuss the sole authority for the Supervisor to hire and dismiss personnel. He was led down the path that the supervisor has the sole authority by our attorney which he found out was not correct and mentioned that in the TOI handbook states that the hiring and dismissing is done by the trustees. Supervisor Liccar mentioned that the attorney mentioned that the Supervisor has the authority to do these actions was based on a court case in 2010. The Supervisor is the chief executive and the trustees create the position and trustees determined the salary and compensation. Supervisor Liccar mentioned that he knows what the handbook states, but it was decided on a court case, Hew also mentioned that the staff will be reporting to multiple groups. In addition, you also have multiple groups that will be trying to hire and dismiss. You will have a lot of multiple

groups doing this, which can lead to confusion. He said that the board can vote on the issue, but he will check with the attorney to see what she says. Trustee Elton verbatim from the TOI Handbook that states the Township Board hires except for the General Assistance employee. Trustee Sterdivant wants to clarify what the Supervisor also does, especially in the day-to-day activities. She believes further discussion should be established regarding the three different aspects of the Supervisor responsibilities. Supervisor Liccar mentioned the issue we had with the former community center coordinator. Trustee Elton mentioned that the coordinator we had there, you wanted to fire because she hung up on you which is not a fire able offense. Supervisor Liccar said that we were getting a lot of complaints about her. Supervisor Liccar did not want to discuss personnel matters and there is a more to it. He also mentioned that there is a control issue here also where you want them to report to the building and grounds committee. Trustee Elton does not want employees to be fired because of something they say or what they say. Trustee Albrecht mentioned that we will discuss this matter at next month's meeting after we talk to our attorney, Keri Lynn. Trustee Elton does not want to talk to her he wants to talk to a different attorney. Trustee Albrecht mentions we can talk to a different attorney, but she wants to pursue Trustee Sterdivant point of the responsibility of the Supervisor. Supervisor Liccar mentioned the court case and stated that it was hard to determine who reports to whom which can lead to confusion. Supervisor Liccar mentioned that we can have our attorney come out and have a separate meeting to discuss this matter. Trustee Sterdivant wants to have separate meetings to discuss personnel matters, and this is not the appropriate time to discuss personnel matters here. We can do it in person or a phone call. Supervisor Liccar mentioned that he needs a motion to table Trustee Elton motion. Trustee Sterdivant asked Trustee Elton if he is okay with tabling, but he mentioned again about what the TOI books states about the Board's responsibility. Supervisor Liccar mentioned that our attorney is good, and Trustee Albrecht wants to table this discussion and mentioned that the Supervisor discussed the issues with us and asked our opinions with the board. Trustee Sterdivant wants to look at the whole process. A motion was to table this discussion till the time of next meeting by Trustee Sterdivant, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Community Center Events – Trustee Albrecht, Coordinator Milsap

Coordinator Milsap discussed that we fully covered for the main hours, so citizens can come on in. She will be reviewing all the rooms. The Crete Kids is not after school business, and it is not daycare. She wants another room to be painted. She is looking forward to the different events happening. The March 13 and 14 events should generate a lot of traffic. The table costs are \$40 for the vendors and there will be door charge for the public to come on in. She also mentioned the Lions Club Chili and Bingo event. Trustee Elton asked about what size table do they need. She responded about 6 x 10 ft. The senior Fun timers will be serving food as planned. She also wants to bring food truck for this event and charge them.

Trustee Albrecht mentioned that she wants to have on Saturday parents bringing kids on Saturday to play and walk around in the big room. Supervisor Liccar wants to organize a brick fundraising campaign and will keep us posted.

Senior Transportation – Supervisor Liccar

Supervisor Liccar mentioned that the next transportation meeting will be held on January 29 in Joliet. They are talking =g to fund the program in 2026.

Youth – Trustee Sterdivant

Trustee Sterdivant reported that the robotic youth workshop with our partner with three categories by ages: 6-8 9-12, and 13- 18. There will be 20 students in each class, and the class is two - three hours. The program will

provide robots and the student will program. There might be an opportunity for a summer camp. There is a cost of \$500 for each session which will be covered in our youth budget. We want to pick dates and work with Carol Milsap to organize these events A motion was made.to approve the proposal of the Robotic workshop with MYTT for the cost of \$500 by Trustee Sterdivant, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

Mosquito Abatement – Jose Ojeda

Supervisor Liccar reported on behalf of Jose Ojeda that nothing is going on for now.

Senior Events – Trustee Hawkins

Trustee Hawkins thank everyone who helped at the Senoir Dinner. There is new classes about the Bath session in March for 60 and up.

Programs on the 2nd and 4th Thursday of each month

There are senior events on Monday, Tuesday, and Friday at the Community Center

Trustee Hawkins thanked the Fun timers and all who supported their booth at the various events we have.

Special Events – Trustee Elton

No report.

OLD BUSINESS

None.

NEW BUSINESS

Supervisor Liccar mentioned that we have been paying for QuickBooks, but Washington Township has utilized the software, and our accountant has completed an intergovernmental agreement to share in the costs and Steger Heights Fire Department ask to pay for the any pocket cost for the payroll.. A motion was made to approve this intergovernmental agreement by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passes.

CORRESPONDENCE

Supervisor Liccar received a letter from Will County Land Use stating they are accepting recycle batteries and paint at certain locations Look at their website.

APPROVAL OF BILLS: TOWN FUND

A motion was made to approve the Town Fund bills by Trustee Sterdivant, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passe

ROAD AND BRIDGE FUND

A motion was made to approve the Road and Bridge Fund bills by Trustee Sterdivasnt, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Motion passe

‘EXECUTIVE SEESSION

ADJOURNMENT

A motion was made to adjourn the meeting by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Motion passes. Meeting was adjourned at 8:07 PM

1. 

2. 

3. 
